

WESTAMPTON TOWNSHIP BOARD OF EDUCATION

REORGANIZATION MEETING

**January 6, 2020
7:00 P.M.**

AGENDA

1. Call to Order by the Board of Education Secretary: Karen Greer, Board Secretary

This meeting has been properly advertised in compliance with the requirements of the Sunshine Law.

2. Moment of Silence/Pledge of Allegiance: Karen Greer, Board Secretary

3. Board Member: Reorganization Karen Greer, Board Secretary

3. A. Administration of Oath of Office to Board Members:

3. A. 1. Administration of Oath of Office to Board Members to be sworn in: Three Year Term

Board Members Elect:
Jennifer Dinardo
Christopher Hamilton
Justin Wright

3. B. Election of School Board President: Karen Greer, Board Secretary

3. C. Election of School Board Vice-President: Karen Greer, Board Secretary

3. D. Roll Call: Karen Greer, Board Secretary

4. Welcome Visitors: Board President

5. Approval of Minutes: * Regular Meeting: December 9, 2019

6. Presentations: Robert Inverso, Inverso and Stewart

7. Executive Session:

RESOLUTION:

THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time. No action will be taken.

8. Public Comment on Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate school district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or Superintendent. The total time allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

9. District Department Reports:

Westampton Middle School Report:	Yashanta Holloway-Taluy, Principal
H.I.B. Report:	Anthony Browning, Vice-Principal
WIS School Report:	Rachel Feldman, Principal
Holly Hills School Report:	Jennifer Murray, Principal/Curriculum Supervisor
Special Services Report:	Jean Zitter, Supervisor of Special Services
Superintendent’s Report:	Anthony Petruzzelli, Superintendent
Facilities Report:	Karen Greer, Board Secretary

10. Correspondence: None at this time.

11. Board of Education Committee Reports:

11. A. Budget/Personnel Committee: Board President
Committee members will be appointed by the Board of Education President.

11. A. 1. Payment of Bills: *

MOTION:

The Budget and Finance Committee calls for a motion to approve payment of the bills as presented.

11. A. 2. Payment of Cafeteria Account Bills: *

MOTION:

The Budget and Finance Committee calls for a motion to approve payment of the cafeteria bills as presented.

11. A. 3. Acceptance of Debts:

MOTION:

The Superintendent calls for a motion to accept the debts of the previous Board of Education.

11. A. 4. Approval of Substitute Teachers/Support Staff/Custodians: *

MOTION:

The Superintendent calls for a motion to approve Substitute Teachers/Support Staff/Custodians, for the 2019-2020 School Year.

11. A. 5. Approval of WIS/WMS School Counselor: *

MOTION:

The Superintendent calls for a motion to approve Ryan Schaefer, as the WIS/WMS School Counselor for the 2019-2020 school year at a salary of Step 1 MA, \$58,559 (prorated). Mr. Schaefer’s expected start date is approximately January 7, 2020, pending criminal history.

11. A. 6. Approval of STEM and Dance/Cheer Club Advisor:

MOTION:

The Superintendent calls for a motion to approve Toni D’Amato as the STEM Club Advisor and the Dance/Cheer Club Advisor for the 2019-2020 school year. These positions are both Group “C” Stipends, (\$1,130 or \$32.87/hr.) with a minimum of 35 hrs. involved. Both stipends will be paid with Title IV funds.

11. A. 7. Approval of Funds for WMS Math Field Trip:

MOTION:

The Superintendent calls for a motion to approve the allocation of \$480 from district funds to help cover the cost of the WMS math field trip.

11. A. 8. Approval of School Business Administrator: *

MOTION:

The Superintendent calls for a motion to approve Mark Stratton as School Business Administrator, pending county approval, beginning approximately January 7, 2020 through June 30, 2020. Mr. Stratton will work on an as needed basis at an hourly rate of \$125/hr. not to exceed \$7,500.

11. A. 9. Approval of Acting School Business Administrator:

MOTION:

The Superintendent calls for a motion to approve Michael Blake as acting School Business Administrator beginning January 1, 2020 until prospective School Business Administrator, Mr. Mark Stratton, receives county approval. Mr. Blake will work on an as needed basis at a rate of \$120/hr.

11. B. Curriculum/Community Committee: Board President
Committee members will be appointed by the Board of Education President.

11. C. Legislative/Policy Committee: Board President
Committee members will be appointed by the Board of Education President.

11. C. 1. Adoption of Bylaws, Policy and Regulations:

MOTION:

The Superintendent calls for a motion to adopt the Policy and Regulations of the previous Board of Education.

12. A. Information Items: None at this time.

12. B. Enrollment Report: * December 2019

12. C. Fire/Security/Bus Drills:

School	Drill	Date	Zone/Time
Holly Hills Elementary	Fire Drill	12/16/19	Zone 1/ 92 sec.
Holly Hills Elementary	Lock Down	12/19/19	Na/4 min. 46 sec.
WMS/WIS	Fire Drill	12/6/2019	Zone 8/ 81 sec.
WMS/WIS	Lock Down	12/16/19	Na/ 41 sec.

12. D. Suspensions: * December 2019

12. E. Reports:

12. E. 1. Monthly Attendance Report: * December 2019

12. F. Miscellaneous Action Items:

12. F. 1. Approval of Facilities Use Calendar WMS and HHS: *

MOTION:

The Superintendent calls for a motion to approve the Facilities Use Calendars at Holly Hills and Westampton Middle School.

12. F. 2. Approval of Board of Education Meetings Dates:

MOTION:

The Superintendent calls for a motion to approve the following Board of Education Meeting Dates:

2020 BOE MEETING DATES	
February 10, 2020	August 10, 2020
March 9, 2020	September 14, 2020
April 6, 2020	October 14, 2020
May 4, 2020	November 9, 2020
June 8, 2020	December 14, 2020
June 29, 2020	January 4, 2021 (tentative reorganization)
July (retreat) TBD	

13. Reports of the School Business Administrator and Board Secretary:

13. A. Information Items: None at this time.

13. B. Cafeteria Report: * November 2019

13. C. Building Inspection Reports: *

Building	Date	Signatures
Holly Hills Elementary School	01/02/2020	Jennifer Murray/Jason Saltos
Westampton Middle School	01/02/2020	Yashanta Holloway-Taluy/Jason Saltos

13. D. Action Items:

13. D. 1. Monthly Reports of Board Secretary and Cash Reconciliation:

None at this time.

13. D. 2. Mileage Reimbursement: *

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve mileage reimbursement consistent with employment contracts and Board Policy for the months of January/February 2020.

13. D. 3. Approval of a Tuition Contract: *

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve a tuition contract agreement for the 2019-2020 school year for student #9551203078 attending Hampton Academy, an Approved Private School for the Disabled with tuition of \$50,490, commencing September 5, 2019

13. D. 4. Approval of a Tuition Contract: *

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve a tuition contract agreement for the 2019-2020 school year for student #1014730596 attending Hampton Academy, an Approved Private School for the Disabled with tuition of \$50,490, with extraordinary services of an additional \$36,000 commencing September 5, 2019

13. D. 5. Approval of a Tuition Contract: *

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve a tuition contract agreement for the 2019-2020 school year for student #8370070945 attending Hampton Academy, an Approved Private School for the Disabled with tuition of \$50,490, commencing September 5, 2019

13. D. 6. Acceptance of the Annual Financial Report:

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve the audit of the district's financial records for the fiscal year ending June 30, 2019 which was conducted and filed by Inverso and Stewart in accordance with N.J.S.A. 18A:23-1 through 3. The Comprehensive Annual Financial Report (CAFR), Auditor's Management Report and Synopsis has been issued and sent to the Board in Accordance with N.J.S.A. 18A:23.4. There were no audit recommendations and therefore, no corrective action needed.

13. D. 7. Approval of Apptegy Contract: *

MOTION:

The School Business Administrator and Board Secretary, along with the Superintendent, call for a motion to approve the attached contract agreement with Apptegy for District Website/ Mobile App. design, development, and hosting from February 1, 2020 through June 30, 2021.

13. D. 8. Official Depositories and Signatories: *

MOTION:

Motion for the Westampton Township Board of Education to approve the WSFS Bank as the official depository of the Westampton Township Board of Education and to approve the following signatories for the Board of Education Accounts as attached.

14. Unfinished Business:

None at this time.

15. New Business:

16. Public Comment on Non-Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate School district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or the Superintendent. The total allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

17. Board President’s Report:

Board President

18. Executive Session Resolution:

RESOLUTION:

THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

19. Adjournment:

MOTION:

There being no other business to come before the Board, The Board of Education President calls for a motion to adjourn the meeting.

**TOWNSHIP OF WESTAMPTON
BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Westampton School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Westampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

(Check applicable reason)

_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Westampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Westampton Township Board of Education that the disclosure of the discussion will

not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Westampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Karen Greer, Board Secretary, do hereby certify the above to be a true and correct copy of a resolution adopted by the Westampton Township Board of Education at their meeting held on January 6, 2020 at the Westampton Middle School, 700 Rancocas Road, Westampton, New Jersey.

Karen Greer, Board Secretary